

# FISHER FOOTBALL CLUB COVID RISK ASSESSMENT AND ACTION PLAN

To be read in conjunction with latest Millwall Community Trust Risk Assessment for St Pauls Ground.

Produced: 21 July 2020

Agreed by Board: 29 July 2020

Reviewed: Monthly and by special amendment when outside guidelines are changed.

Fisher Football Club COVID 19 Officer: Jim Maycock

Fisher Football Club will post this Full Risk Assessment on its official website and provide a copy to all required leagues.

All club officers are to be responsible for the public display of its Risk Assessment.

WHAT IS HAZARD	WHO MIGHT BE HARMED	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM	ACTION BY WHEN	DATE COMPLETE
Spread of Covid-19 in General Use of Ground	Players Coaches Volunteers Spectators	<b>Promoting good hygiene:</b> <ul style="list-style-type: none"> <li>Provide additional hand sanitisers throughout the clubhouse</li> <li>Clearly direct people to where they can wash their hands</li> <li>Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser</li> <li>Provide hygiene standards promotional poster and signage throughout the clubhouse</li> <li>Use disposable paper towels in handwashing facilities</li> </ul>	Hourly check process (sanitiser, soap and paper towels and handwashing stations) Daily stock check (sanitiser, soap and paper towels) Daily check (promotion posters and signage)	MCT Manager	Hourly	Ongoing
		<b>Keep facilities and equipment clean:</b> <ul style="list-style-type: none"> <li>Daily cleaning throughout the clubhouse</li> <li>Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines)</li> <li>Frequent cleaning of work areas and equipment between use</li> <li>Provide more waste facilities</li> <li>Follow Public Health England guidance if a Covid-19 case is reported at the facility</li> </ul>	Weekly stock check (cleaning products) Empty waste facilities regularly Train all workers on Public Health England guidance for reported Covid-19 cases	MCT Manager MCT Manager MCT Manager	Weekly Weekly By first use	Ongoing Ongoing Aug 1 <sup>st</sup>
		<b>Maintaining social distancing and avoiding congestion</b> <ul style="list-style-type: none"> <li>Provide signage so people can find their destination quickly</li> <li>Review how people walk through the clubhouse and adjust this to reduce congestion and contact between users</li> <li>Regulate the entry to the clubhouse to avoid overcrowding</li> <li>Apply two-metre markings where possible to the clubhouse entrance/toilets/and the queue to the café serving hatch</li> <li>One-way arrow markings to help foot traffic flow management</li> <li>Single-use doorways to avoid congestion i.e. one-way only entrances/exits</li> <li>Single/limited use of toilet facilities to avoid congestion in confined spaces</li> </ul>	Monitor effectiveness, especially at peak times Train workers to promote compliance to facility users Train workers to report / deal with issues of non-compliance Daily check (promotion posters and signage)	MCT Manager MCT Manager MCT Manager MCT manager	As reqd By first use By first use Daily	Ongoing Aug 1 <sup>st</sup> Aug 1 <sup>st</sup> Ongoing
		<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15	<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5			



		<p>training and matches, which should be clearly labelled,</p> <p><b>Match Day Warm ups</b></p> <ul style="list-style-type: none"> <li>• Conducted in separate halves of the pitch</li> <li>• Pre match team talks following warm up to take place on pitch</li> </ul> <p><b>Match Day Technical Area</b></p> <ul style="list-style-type: none"> <li>• Extra seating alongside Technical areas to allow spacing of substitutes and coaching.</li> </ul> <p><b>Post-Match (All Games)</b></p> <ul style="list-style-type: none"> <li>• No player hospitality for home or away sides</li> <li>• Players should disperse quickly after game and not attend any post-match social event</li> </ul> <p><b>Away Game Travel</b></p> <ul style="list-style-type: none"> <li>• For away games it is encouraged that players travel independently as home games above.</li> </ul>	<p>Only essential personnel to be in dugout area.</p> <p>If players have to travel with people outside of their household or support bubble for matches or away games they should try to:</p> <ul style="list-style-type: none"> <li>• Share the transport with the same people each time;</li> <li>• Keep to small groups of people at any one time;</li> <li>• Open windows for ventilation;</li> <li>• Face away from each other;</li> <li>• Clean the car between journeys using standard cleaning products - including door handles and other areas that people may touch;</li> <li>• Ask the driver and passengers to wear a face covering as well as yourself;</li> <li>• Consider seating arrangements to maximise distance between people in the vehicle – this may mean using more than one coach or minibus, for example, if at all possible;</li> <li>• Limit the time spent at garages, petrol stations and motorway service and use contactless payment</li> <li>• Wash hands for at least 20 seconds or sanitise hands often, and always when exiting or re-entering the vehicle;</li> <li>• When finishing the journey participants should wash their hands for at least 20 seconds or sanitise their hands as soon</li> </ul>	<p>Players and Coaches</p> <p>Substitutes and coaches</p> <p>Players</p> <p>Players</p>	<p>Match day</p> <p>Match day and training</p> <p>Match day</p> <p>Away Matches</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<p><b>Risk Rating Before Measures – V H</b> S = 5 L = 4 R = (SxL) 20</p>		<p><b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5</p>				

<b>Spread of Covid-19 during First Aid/Player Treatment</b>		<ul style="list-style-type: none"> <li>First aiders and physiotherapists or those acting in a first aid capacity with the club setting should follow the guidance set out in the Return to Grass Roots Football1</li> <li>Pre-training screening should be conducted before players enter the training environment and where possible before contact with other players and staff.</li> <li>Social distancing guidance as advised by the government should be adhered to at all times unless a medical incident requires a breach of that guidance.</li> <li>First aid health records kept for players should detail pre training health checks.</li> </ul>	<p>Donna Powell to be provided with a copy</p> <p>No player should leave home to participate in football if they, or someone they live with, has any of the following:</p> <ul style="list-style-type: none"> <li>A high temperature (above 37.8oC);</li> <li>A new, continuous cough;</li> <li>A loss of, or change to, their sense of smell or taste.</li> </ul> <p>Donna Powell to observe when treating injuries</p> <p>Donna Powell to add to records</p>	<p>Donna Powell</p> <p>Players to observe Donna Powell to record</p> <p>Donna Powell</p> <p>Donna Powell</p>	<p>By first use</p> <p>All sessions/ matches</p> <p>All injuries</p> <p>All sessions/ matches</p>	<p>Aug 1<sup>st</sup></p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<b>Risk Rating Before Measures – V Hi</b> <b>S = 5 L = 4 R = (SxL) 20</b>	<b>Risk Rating After Measures - Medium</b> <b>S = 5 L = 1 R = (SxL) 5</b>					
<b>Spread of COVID to Volunteers</b>	<p>Volunteers inc Gatemen Stewards Bar/kitchen staff Club Shop</p>	<p><b>Gate Duty</b> (once spectators allowed)</p> <ul style="list-style-type: none"> <li>To be conducted via table in outside</li> <li>Gloves to available for handling of money</li> <li>Spectators to be encouraged to pre pay entry and use card reader where possible</li> <li>Change to be placed on table rather than put in hand.</li> <li>Face masks/coverings will be available for Gate volunteers to wear if wished</li> <li>Coinage to be disinfected prior to any counting.</li> </ul> <p><b>Steward</b></p> <ul style="list-style-type: none"> <li>Face masks/coverings will be available for stewarding volunteers to wear if wished</li> </ul> <p><b>Club Shop</b> (once spectators allowed)</p> <ul style="list-style-type: none"> <li>Face masks/coverings will be available for shop volunteers to wear if wished</li> <li>Limited stock to be displayed - no old programmes for browsing.</li> <li>Stock to be removed from store room and stored externally to stop multiple handling and multiple stock room entry</li> <li>Sales only by card reader</li> </ul> <p><b>Bar kitchen staff</b> (once spectators allowed)</p> <ul style="list-style-type: none"> <li>Staff separated by wide counter from face to face contact</li> <li>Sales by card reader only</li> <li>Social distance queuing in operation – with one person at a time at the counter.</li> <li>Only one volunteer behind counter for each game</li> </ul>	<p>Gate duty will not be required at pre-season games as no spectators will be present.</p> <p>There will be no club shop operating at pre-season games as no spectators will be present</p> <p>There will be no volunteer kitchen staff for pre-season games as spectators not present.</p>	<p>Gate / Turnstile Operators</p> <p>Stewards</p> <p>Club shop Operators</p> <p>Bar/kitchen sales staff</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

		<p><b>Ball collectors</b></p> <ul style="list-style-type: none"> <li>Gloves to be available for retrieval of match balls kicked out of ground</li> <li>Balls to be disinfected prior to return to ball pool at sanitation station in technical area</li> </ul> <p><b>Programme Sellers</b></p> <ul style="list-style-type: none"> <li>Programmes to only be available on line</li> </ul>		<p>Ball collectors</p> <p>Coaching staff</p> <p>Ian Murphy</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of COVID to Directors and Board members</b>	Home Directors Visiting team Directors	<ul style="list-style-type: none"> <li>Boardroom area created on match days in clubhouse to be suspended.</li> </ul>	Boardroom hospitality for visiting directors to be suspended. Visiting opposition directors to be seated in main stand as per usual	Directors	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 2 R = (SxL) 10		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of COVID to Spectators</b>	Supporters and spectators	<p><b>Until otherwise directed the club will adhere to current Government guidance that gatherings of more than 30 people are not permitted while social distancing and so matches will be behind closed doors.</b></p> <p>Upon any lifting of this restriction subject to further guidance</p> <p><b>Condition of entry</b></p> <ul style="list-style-type: none"> <li>All players, officials, volunteers and spectators must undergo a self-assessment for any Covid-19- symptoms. No-one should leave home to watch football if they, or someone they live with, has any of the following: A high temperature (above 37.8oC); A new, continuous cough; A loss of, or change to, their sense of smell or taste.</li> </ul> <p><b>Entry process</b></p> <ul style="list-style-type: none"> <li>Ground only open to spectators 30 minutes before kick-off.</li> <li>Supporters to enter through wooden gates behind main stand avoiding (turnstiles not to be used)</li> <li>Admission process conducted outdoors over a table</li> <li>Supporters encouraged to prepay through Paypal with named list kept on entry table to reduce cash payments</li> <li>Card reader to be used as preferred payment method</li> </ul> <p><b>Main Stand</b></p> <ul style="list-style-type: none"> <li>Seating to be marked to allow distancing. Every other seat not to be used.</li> <li>Priority seating for elderly supporters</li> <li>A steward will monitor seating to ensure distancing</li> </ul> <p><b>Covered Terrace</b></p> <ul style="list-style-type: none"> <li>Supporters to be distanced and only together in household</li> </ul>	<p>This may be superseded by any government guidance on spectators entering stadiums. This may also involve:</p> <ul style="list-style-type: none"> <li>Limiting the capacity to a set number</li> <li>Allowing advance sales only with no pay on the day admission</li> <li>Members only admission</li> <li>Away supporter suspension</li> </ul> <p>Consideration and review will needed on all these points in conjunction with Millwall Community Trust</p>	<p>Spectators</p> <p>Gatemen and All Spectators</p> <p>Seated Spectators</p> <p>Standing spectators</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

		bubbles <b>General Viewing</b> <ul style="list-style-type: none"> <li>Spectators encouraged to make use of full ground to space out around pitch perimeter fence</li> </ul> <b>Exit Process</b> <ul style="list-style-type: none"> <li>One way through car park gates.</li> </ul>		Standing spectators All spectators	Match days Match	Ongoing Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 to Match Officials</b>	Referees and Assistant Referees	<ul style="list-style-type: none"> <li>Match officials will travel independently in accordance with transport guidance.</li> <li>Ensure that sufficient car parking is reserved for match officials close to the entrance to changing areas.</li> <li>Physical team sheets should not be shared between the officials or opposition where possible.</li> <li>The Respect hand shake pre match will be suspended until further notice.</li> <li>Teams will not enter the field of play collectively.</li> </ul> <ul style="list-style-type: none"> <li>Arrangements will be made for the payment to be paid electronically.</li> </ul>	Team sheets to be photographed and sent electronically at appropriate time  The teams will stagger their arrival onto the pitch and this will be pre-agreed with the match officials.  This will be communicated in advance to the match officials in appointment confirmation notices	Officials Ian Murphy Ian Murphy Players Players and Officials Simon Shipperlee/ Chris Louden	Match day Match day Match day Match day Match day	Ongoing Ongoing Ongoing Ongoing Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 within the Clubhouse</b>	Supporters, Players, Officials, Volunteers	<b>Licensing</b> <ul style="list-style-type: none"> <li>Any food or drink facilities, including bars or restaurants, inside a clubhouse were authorised to be open from 4th July, in accordance with the latest guidance.</li> <li>The applicant of any temporary licence will be responsible for enforcing guidance on top of general clubhouse rules for on licensed games.</li> </ul> <b>General Clubhouse</b> <ul style="list-style-type: none"> <li>All throughways must be kept open</li> <li>A one way system of with separate entry and exit points of the club house should be operated</li> <li>Socially distanced seating is in operation in area away from serving counter.</li> <li>Indoor consumption of drinks and food must be seated.</li> <li>Social distance queue to serving counter with patrons either seated or leaving the clubhouse upon purchase</li> <li>Only unprepared pre wrapped food and confectionary to be served.</li> <li>Clubhouse only open from half an hour prior to kick off.</li> <li>Reserved seating in club house at half time – reserved prior to kick off</li> </ul>		Licensee  Ian Murphy and committee members	Match days and licenced events  Match days	Ongoing  Ongoing

		No use of clubhouse area to staff or players following matches.				
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 within the pitch environment</b>	Supporters, Players Officials Volunteers	<ul style="list-style-type: none"> <li>Pre match during and post-match cleaning should include Goal Posts, Nets and Corner Flags must all be cleaned pre and post-match.</li> <li>A sanitising station should be created by technical area for disinfecting equipment including balls at regular intervals</li> </ul>	Match Balls used to be disinfected if they go out of play and are replaced by another ball Pre and post-match all footballs used to be cleaned.	MCT and match day staff	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 to press and media</b>	Press and Media representatives	<ul style="list-style-type: none"> <li>Press and Media attending matches must bring their own drinks/refreshments to the match.</li> <li>All Press Areas to be cleaned per and post-match.</li> </ul>		Match day stewards	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 2 R = (SxL) 10		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				

#### Guidance Notes

SEVERITY		LIKELIHOOD	
5	Fatality – Very High Risk	5	Almost Certain – Very High Risk
4	Severe incapacity – High Risk	4	Probable – High Risk
3	Absent 3 weeks – Medium Risk	3	50/50 – Medium Risk
2	Absent less than 1 day – Low Risk	2	Improbable – Low Risk
1	Insignificant – Low Risk	1	Almost impossible – Low Risk

RISK – SEVERITY x LIKELIHOOD			
1–4 LOW	5–9 MEDIUM	10–15 HIGH	16-25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.